**Academy of Political Management 2020**

**Recommendation Letter**

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This letter of recommendation should be written by a person of authority who has worked with the applicant in a particular project and/or advocacy. The recommendation should focus on highlighting the *leadership potential of the applicant and his/her commitment to work for social and political development work.* The contents of this recommendation letter will be treated as *strictly confidential.*

The recommendation letter along with other requirements should be passed not later than **25 February 2020 (Tuesday), 11:59 PM.** The recommender may send this letter directly to FES: via fax to (632) 8632-0697 or email it to apm@fes-philippines.org. He/she may also properly seal it in an envelope, sign across the seal, and (1) give it to the applicant directly for submission, or (2) mail it to: Ms. Rafaela David, FES Philippine Office, Unit 2804 Discovery Centre, #25 ADB Avenue, Ortigas Center, 1600 Pasig City, Metro Manila.

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| Name of Person Giving the Recommendation: | Click or tap here to enter text. |
| Organization/Position: | Click or tap here to enter text. |
| Professional relationship to the applicant: | Click or tap here to enter text. |
| Contact Number: | Click or tap here to enter text. |
| Email: | Click or tap here to enter text. |

**SUBJECT: Recommending Mr. / Ms. / Mrs. / Mx. [**Insert Name of Applicant Here.**]**

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| How long and in what capacity have you known the applicant? Have you worked directly with him/her? Please elaborate. |
| Click or tap here to enter text. |
| What do you think are his/her strengths and talents? |
| Click or tap here to enter text. |
| What do you think are his/her weaknesses? What traits would you want him/her to improve on? |
| Click or tap here to enter text. |
| Do you see this applicant as a leader? Please explain. |
| Click or tap here to enter text. |
| Do you know of any personal circumstance/condition which may affect the applicant’s participation in the Academy? To your knowledge, are there reports of misconduct that may affect his qualification in the academy? |
| Click or tap here to enter text. |
| Are there other information you deem relevant in the evaluation of the applicant? |
| Click or tap here to enter text. |
| Do you recommend the applicant to the academy? (Please click on the appropriate box below) |
| [ ]  I highly recommend the applicant to the Academy of Political Management[ ]  I recommend the applicant with reservations[ ]  I do not recommend the applicant for the program |
| Please elaborate (if needed):Click or tap here to enter text. |



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Signature of Recommender

(Note: Click image above to insert e-signature)